

Mansion House and Mayoralty Advisory Group Workplan

Meeting Date	Business	Responsible Officer	Timescale
21 April 2010	Define and publish roles for Lord Mayor (and Civic Party)	Dawn Steel/Anne Platt	Any changes to be considered by Executive and recommended to Full Council – end July 2010
	Draft Mansion House Business & Development Plan	Dawn Steel/Richard Pollitt	For initial consultation before presentation of final version in October 2010
	Review article in Constitution on Lord Mayoralty;	Monitoring Officer/Dawn Steel	Any changes to be considered by Executive and recommended to Full Council – end July 2010
	Understanding of civic budget re-alignment	Dawn Steel/Anne Platt	Already done – intended for Group feedback.
7 July 2010	Progress update on joint Mansion House/York Archaeological Trust Events Planning and review commitment for the future	Richard Pollitt/YAT	Events horizon for ongoing calendar year agreed. This update would help the Group get an early overview
	Mansion House and Guildhall planned repairs, conservation maintenance programme – Verbal update	Richard Pollitt	Ongoing but guidance on any future repairs/maintenance issues at this stage would help shape the programme for remaining months and assist in budget planning
	Promoting and Raising the Profile of the Mayoralty and Mansion House	Dawn Steel	

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20 October 2010	Final version Business & Development Plan	Dawn Steel/Richard Pollitt	Prior to submission to Executive in November 2010
February 2011	Mansion House and Guildhall Year end report on visitor figures and income generated	Richard Pollitt	To make any changes to current arrangements for consideration